# Employee Performance Questions

## Employee Details

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| Employee Name: |  | Date: |  |

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| Job Title: |  |
| Supervisor: |  |

## Performance Evaluation Questions

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| Question #1: | What creative contributions (new ideas, displays, events, classes, or procedures) have you made to the shop in the past year? |
| Notes: |  |

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| Question #2: | How have you contributed to making the shop a welcoming and inspiring space for customers? |
| Notes: |  |

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| Question #3: | What new skills have you learned or improved upon this past year? (Examples: fabric knowledge, quilting techniques, customer service, technology, merchandising, etc.) |
| Notes: |  |

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| Question #4: | Have you taken on any new responsibilities? If so, how have they helped you grow? |
| Notes: |  |

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| Question #5: | What do you consider your greatest strength or most valuable contribution to the shop? |
| Notes: |  |

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| Question #6: | How do you think your role supports the shop’s overall success? |
| Notes: |  |

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| Question #7: | What areas of your work would you like to improve upon in the next year? |
| Notes: |  |

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| Question #8: | Are there specific training opportunities, workshops, or skill development areas that would help you feel more confident in your role? |
| Notes: |  |

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| Question #9: | Are there any changes or improvements you would like to see in the shop’s operations, product selection, classes, or customer experience? |
| Notes: |  |

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| Question #10: | How do you think the shop could better serve its customers and the quilting community? |
| Notes: |  |

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| Question #11: | What personal work goals would you like to achieve in the next year? |
| Notes: |  |

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| Question #11: | Are there any new responsibilities or projects you would like to take on? |
| Notes: |  |

**ADDITIONAL FEEDBACK**

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| Do you have any suggestions for improving teamwork and communication within the shop? | |
| Notes: |  |

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| Is there anything else you would like to share about your experience working here? | |
| Notes: |  |